



**ALMONTE GENERAL HOSPITAL
FOUNDATION
ANNUAL GENERAL MEETING
BOARD OF DIRECTORS**

Date: June 18, 2020

Location: Zoom Video Conference Call

APPROVED Minutes

Committee Members	Present	Regrets
Robert Scott - Chair	✓	
Julie Munro – Vice Chair	✓	
Mary Wilson Trider	✓	
David Dern	✓	
Ian McBain	✓	
Betty Preston	✓	
Dave Perley	✓	
Jesse Lowe	✓	
Kris Parsons		X
Heather Pettipas	✓	
Ken Beaton	✓	
Brittany Caldwell	✓	
Nancy MacGirr	✓	
Guests		
Randy Larkin - AGH Hospital Board Chair	✓	
Brandon Bowes - KHMPC	✓	
Staff		
Al Roberts	✓	
Louise Beckinsale	✓	
Cheryl Moore – Recording Secretary	✓	

1. Call to Order

The meeting was called to order at 8:51 a.m. by the Chair, Mr. Scott.

2. Notice of Annual Meeting/Quorum

- Mr. Roberts noted that as per the AGHFVM Foundation By-laws, a notice was provided that the Annual General Meeting would be held on Thursday, June 18, 2020
- Mr. Roberts noted that there was Quorum.

3. Welcome from the Almonte General Hospital Board

- Mr. Larkin, Chair of the Hospital Board, provided the welcome from the AGH Hospital Board
- Mr. Larkin thanked the Foundation staff for their efforts, Mr. Scott for his leadership, Mr. Perley for representing the Hospital Board on the Foundation Board, and all of the Foundation board

members

- The Inspiration Dinners hosted by the Foundation have been very successful educating and creating interest in the community on the importance of the Hospital and the need for community support
- Mr. Larkin will be stepping down as Hospital Chair but will remain an active member of the Board. Mr. Larkin thanked the Board for their support over the last 3 years
- Mr. Scott thanked Mr. Larkin on the Foundation's behalf for his years of being Hospital Chair

4. Approval of Agenda of June 18, 2020

IT WAS MOVED BY MR. DERN AND SECONDED BY MRS. PRESTON THAT THE AGENDA OF JUNE 18, 2020 BE APPROVED.

MOTION CARRIED

5. Approval of Minutes of June 27, 2019 AGM

IT WAS MOVED BY MR. PERLEY AND SECONDED BY MRS. TRIDER THAT THE MINUTES OF THE JUNE 27, 2019 ANNUAL GENERAL MEETING BE APPROVED.

MOTION CARRIED

6. Report of the Chair – Rob Scott

- The Chair, Mr. Scott presented his report.
- The report is included in the minutes

****Item 9 - Report of the Governance Committee will be moved ahead of Item 7 - Report of the Finance Chair on the agenda due to time restraints of Board Members****

9. Report of the Governance and Nominating Committee – David Dern

- Mr. Dern thanked the Governance committee and the Foundation Board for their work over the past year on behalf of the Foundation Board thanked the Hospital Board for its ongoing support

9.1 Thank out-going board member – Ian McBain

- Mr. Dern and Mr. Scott thanked Mr. McBain for all the hard work he has done and the contributions that he has made to the Board and to the Foundation
- Mr. McBain was presented with a book – *Almonte Spirit of Place* and a Certificate of Appreciation

9.2 Elect Directors

- Mrs. MacGirr was added to the motion to appoint the slate of directors as presented

IT WAS MOVED BY MR. DERN AND SECONDED BY MRS. PRESTON THAT THE SLATE OF DIRECTORS BE APPOINTED AS PRESENTED:

3 year term – Ms. Kris Parsons
3 year term – Mrs. Nancy McGirr

MOTION CARRIED

- Mr. Dern will not be in attendance at the 1st meeting of the new Board following the AGM and asked Mr. Perley to stand in for him for the Governance Report

7. Report of the Finance Chair – Ian McBain

- Mr. McBain thanked the Board for their work over the last year

7.1 Motion of Approve Audited Financial Statements

IT WAS MOVED BY MRS. PETTIPAS AND SECONDED BY MR. PERLY THAT THE BOARD MOVE TO APPROVE THE DRAFT AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2020

MOTION CARRIED

- The draft audited financial statements for the year ending March 31, 2020 were included in the meeting package
- The statements have been reviewed and approved by the Financial Committee
- Mr. Bowes, auditor with KHMPC was at the meeting to answer any questions the Board had about the statements
- Mr. Bowes clarified that the Foundation has changed the presentation of the financial statements to the Restricted Funds Method from the Deferred Method of reporting. This was done to clearly identify what was operational costs versus restricted funds

7.2 Motion to move In-Camera

IT WAS MOVED BY MRS. PRESTON AND SECONDED BY MR. PERLEY TO MOVE IN CAMERA AT 9:26 a.m.

MOTION CARRIED

- Board members discussed the draft audited financial statements with Mr. Bowes without staff members present

THE MEETING MOVED OUT OF CAMERA AT 9:32 a.m.

7.3 Vote to Approve Statements

IT WAS MOVED BY MR. McBAIN AND SECONDED BY MR. PERLEY THAT THE AUDITED FINANCIAL STATEMENTS AND AUDITOR'S REPORT FOR THE YEAR ENDED MARCH 31, 2020 BE APPROVED AS PRESENTED.

MOTION CARRIED

10. Appointment of Auditors

IT WAS MOVED BY MR. McBAIN AND SECONDED BY MRS. PETTIPAS THAT KELLY HUIBERS MCNEELY BE RE-APPOINTED AS AUDITORS FOR THE AGH FVM FOUNDATION FOR THE FISCAL YEAR 2020-21.

MOTION CARRIED

- Mr. McBain thanked Mr. Bowes for his work on the audit
- Mr. Bowes left the meeting at 9:33 a.m.

11. Foundation Annual Report

- Mr. Roberts presented the Managing Director's Annual Report
- The report is included in the minutes

12. Adjournment

IT WAS MOVED BY MRS. PRESTON THAT THE MEETING BE ADJOURNED AT 9:49 a.m.



June 24, 2021

Rob Scott, Chair

Date