



**ALMONTE GENERAL HOSPITAL  
FOUNDATION  
ANNUAL GENERAL MEETING  
BOARD OF DIRECTORS**

**Date: June 27, 2019**

**Location: Octagon Room**

**Approved Minutes**

<b>Committee Members</b>	<b>Present</b>	<b>Regrets</b>
Robert Scott - Chair	✓	
Julie Munro – Vice Chair	✓	
Mary Wilson Trider	✓	
David Dern		X
Ian McBain		X
Betty Preston	✓	
Heather Sheffield	✓	
Dave Perley	✓	
Jesse Lowe	✓	
Kris Parsons	✓	
Heather Pettipas		X
Ken Beaton	✓	
<b>Guests</b>		
Lauren Varley	✓	
Tina McLelland	✓	
<b>Staff</b>		
Al Roberts	✓	
Louise Beckinsale	✓	
Cheryl Moore – Recording Secretary	✓	

**1. Call to Order**

The meeting was called to order at 3:19 p.m. by the Chair, Mr. Scott.

**2. Notice of Annual Meeting/Quorum**

- Mr. Roberts noted that as per the AGH-FVM Foundation By-laws, a notice was provided that the Annual General Meeting would be held on Thursday, June 27, 2019
- Mr. Roberts noted that there was Quorum.

**3. Welcome from the Almonte General Hospital Board**

- Mr. Perley read a Thank You to the members from the Chair of the Hospital Board – Randy Larkin
- Mr. Larkins comments are included in the minutes

**4. Approval of Agenda**

IT WAS MOVED BY MRS.PRESTON AND SECONDED BY MR. LOWE THAT THE AGENDA BE APPROVED.

MOTION CARRIED

**5. Approval of Minutes of June 21, 2018**

IT WAS MOVED BY MRS. TRIDER AND SECONDED BY MR. LOWE THAT THE MINUTES OF THE JUNE 21, 2018 ANNUAL GENERAL MEETING BE APPROVED.

MOTION CARRIED

**6. Report of the Chair – Rob Scott**

- The Chair, Mr. Scott presented his report.
- The report is included in the minutes

**7. Report of the Finance Chair – Ian McBain**

- The report of the Finance Chair was presented by Mr. Lowe.
- The draft Audit Statements and the Audit Findings Letter were included in the meeting package
- The reports were reviewed with Brandon Bowes (Kelly Huibers McNeely Professional Corporation) available by phone if there were any questions

IT WAS MOVED BY MR. PERLEY AND SECONDED BY MR. LOWE THAT THE AUDITED FINANCIAL STATEMENTS AND AUDITOR'S REPORT FOR THE YEAR ENDED MARCH 31, 2019 BE APPROVED AS PRESENTED.

MOTION CARRIED

**8. Appointment of Auditors**

IT WAS MOVED BY MRS. PRESTON AND SECONDED BY MR. LOWE THAT KELLY HUIBERS MCNEELY BE RE-APPOINTED AS AUDITORS FOR THE AGHFVM FOUNDATION FOR THE FISCAL YEAR 2019-20.

MOTION CARRIED

**9. Report of the Governance and Nominating Committee – David Dern**

- The report of the Governance and Nominating Committee was presented by Mr. Roberts
- There is one vacancy on the Board
- One potential Board member was interviewed but the committee decided to ask this person to join a special event committee as the skill set was not what the Board was looking for at this time
- Three others had expressed an interest but will not be continuing with applying for the vacant position
- Board members are asked to bring forward names of potential candidates that have experience in either governance or finance.

### **9.1 Thank outgoing board members**

- Mr. Scott thanked outgoing Board member Heather Sheffield
- Mr. Scott's speech is included in the meeting minutes
- Mrs. Sheffield was presented with a Certificate of Appreciation and a bouquet of flowers

### **9.2 Elect Directors**

IT WAS MOVED BY MRS. TRIDER AND SECONDED BY MRS. SHEFFIELD THAT THE SLATE OF NEW DIRECTORS BE APPOINTED AS PRESENTED:

- 3 year term – Mrs. Julie Munro
- 3 year term – Mr. Rob Scott
- 2 year term – Mrs. Betty Preston
- 1 year term – Mr. Ken Beaton

MOTION CARRIED

### **10. Foundation Annual Report**

- Mr. Roberts presented the Foundation's Annual Report
- The report is included in the minutes

### **11. Adjournment**

IT WAS MOVED BY MRS. PRESTON THAT THE MEETING BE ADJOURNED AT 3:58 p.m.



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Rob Scott, Chair

June 18, 2020

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Date