



**ALMONTE GENERAL HOSPITAL
FOUNDATION BOARD OF
DIRECTORS**

Date: June 18, 2020

Time: 8 a.m.

Location: ZOOM Video Conference Call

APPROVED MINUTES

Committee Members	Present	Regrets
Rob Scott - Chair	✓	
Julie Munro – Vice Chair	✓	
Mary Wilson Trider	✓	
David Dern	✓	
Ian McBain	✓	
Betty Preston	✓	
Kris Parsons		X
Heather Pettipas	✓	
Jesse Lowe	✓	
Ken Beaton	✓	
Dave Perley	✓	
Brittany Caldwell	✓	
Nancy MacGirr	✓ (joined at 8:10 a.m.)	
Staff		
Al Roberts	✓	
Louise Beckinsale	✓	
Cheryl Moore – Recording Secretary	✓	

Conflict of Interest Declaration:

- No conflicts of interest were declared

Call to Order

- The Chair, Mr. Scott, called the meeting to order at 8:06 a.m.

1.1 Approval of the Agenda

IT WAS MOVED BY MRS. PRESTON AND SECONDED BY MR. PERLEY THAT THE AGENDA OF JUNE 18, 2020 BE APPROVED.

MOTION CARRIED

1.2 Approval of the Minutes of May 7, 2020

IT WAS MOVED BY MRS. PETTIPAS AND SECONDED BY MR. DERN THAT THE MINUTES

OF MAY 7, 2020 BE APPROVED.

MOTION CARRIED

2.0 Board Recruitment

- The Board application and resume of Nancy MacGirr were included in the meeting package
- The Governance and Nominating Committee reviewed the application and is recommending the Board nominate Mrs. MacGirr to a 3 year term as Board Director.
- Mrs. MacGirr has been a volunteer with the Run Committee for 2 years. She has a significant background in business and governance and will be a great asset to the Board
- Mrs. MacGirr has the potential to sit on any of the Board committees

IT WAS MOVED BY MRS. MUNRO AND SECONDED BY MR. DERN TO RECOMMEND THAT THE BOARD NOMINATE NANCY MacGIRR TO A 3 YEAR TERM AS BOARD DIRECTOR.

MOTION CARRIED

- Mrs. MacGirr joined the meeting at 8:10 a.m. and was welcomed by Board members

3.0 Business Arising from the May 7, 2020 minutes

- Mr. Roberts clarified that Board members and those family members residing in the same house were asked not to buy tickets for the WIN 2020 Car Lottery
- Board members were asked not to buy tickets for friends or family members using their personal credit card. The name on the credit card is the name issued on the ticket purchased.

4.0 Committee Reports

4.1 Financial Statements for the year ending March 31, 2020

- The Financial statements for the year ending March 31, 2020 were reviewed and approved by the Finance Committee

IT WAS MOVED BY MR. DERN AND SECONDED BY MRS. PETTIPAS THAT THE FINANCIAL STATEMENTS FOR THE YEAR ENDING MARCH 31, 2020 BE APPROVED.

MOTION CARRIED

4.2 Grant Transfer Policy

- It was requested by the Finance Committee to document the process by which the Hospital requested funds from the Foundation
- The Finance Committee drafted a Grant Transfer Policy which has been edited and reviewed through multiple Finance Committee meetings
- The Governance committee reviewed and approved the policy and is recommending the Grant Transfer Policy to the Board for final approval

IT WAS MOVED BY MS. CALDWELL AND SECONDED BY MRS. MUNRO THAT THE GRANT POLICY TRANSFER BE APPROVED AS PRESENTED

MOTION CARRIED

5.0 In Camera

IT WAS MOVED BY MRS. PRESTON AND SECONDED BY MRS. PETTIPAS TO MOVE IN CAMERA AT 8:23 a.m.

- The Board discussed the MD's annual evaluation

THE MEETING MOVED OUT OF CAMERA AT 8:35 a.m.

6.0 Next Meeting: June 18, 2020 following Annual General Meeting

7.0 Adjournment

IT WAS MOVED BY MRS. PRESTON TO ADJOURN AT 8:36 a.m.

MOTION CARRIED



Rob Scott, Chair

September 3, 2020

Date



**ALMONTE GENERAL HOSPITAL
FOUNDATION BOARD**

June 18, 2020

Action Items

Member	Due Date	Action Item
Recording Secretary	ASAP	Complete final copy of Grant Transfer Policy and post on SharePoint
Recording Secretary	On-going	Draft agenda based on work plans and meeting minutes given to committee chairs for approval one week prior to meeting
Committee Chairs	On-going	Finalized committee reports to be given to Recording Secretary four working days before board meetings to allow for preparation and posting with the meeting package.
Recording Secretary	On-going	Meeting packages to be posted on SharePoint 3 business day prior to each meeting.