



**ALMONTE GENERAL HOSPITAL
FOUNDATION BOARD OF
DIRECTORS**

FIRST MEETING OF NEW BOARD

Date: June 18, 2020

Time: Following the AGM

Location: ZOOM Video Conference Call

APPROVED MINUTES

Committee Members	Present	Regrets
Rob Scott - Chair	✓	
Julie Munro – Vice Chair	✓	
Mary Wilson Trider	✓	
David Dern		X
Betty Preston	✓	
Heather Pettipas	✓	
Kris Parsons		X
Ken Beaton	✓	
Jesse Lowe	✓	
Dave Perley	✓	
Brittany Caldwell	✓	
Nancy MacGirr	✓	
Staff		
Al Roberts	✓	
Louise Beckinsale	✓	
Cheryl Moore – Recording Secretary	✓	

*All documents referred to in these minutes were pre-circulated for review by members

1. Call to Order

- The Secretary, Mrs. Trider called the meeting to order at 9:51 a.m.

2. Election of Officers

IT WAS MOVED BY MRS. PETTIPAS AND SECONDED BY MR. BEATON TO APPOINT THE FOLLOWING SLATE OF DIRECTORS AS OFFICERS OF THE CORPORATION: Mr. Rob Scott as Board Chair and Mrs. Julie Munro as Vice-Chair.

MOTION CARRIED

- Mr. Scott assumed the role of Chair.

3. Approval of the Agenda of June 18, 2020

IT WAS MOVED BY MR. PERLEY AND SECONDED BY MRS. PRESTON THAT THE AGENDA OF JUNE 18, 2020 BE APPROVED.

MOTION CARRIED

4. Chair's Remarks

- The Chair, Mr. Scott, remarked that the next year will be tough but that the Board is well prepared to forge ahead and that he was looking forward to a new and successful year.

5. Business Items

5.1a CEO's Report

- The Report of the CEO and Senior Team May 2020 was included in the meeting package
- Mrs. Trider thanked the Foundation Board for their on-going positive relationship with the Hospital and the Hospital Board.
- Dr. Deschenes will be finishing her term as Chief of Staff at the Hospital at the end of June
- Mr. Roberts will draft a letter on behalf of the Board thanking Dr. Deschenes for her support of the Foundation

5.1b MD's Report

- The WIN 2020 Car Lottery has sold out. Staff has learned a lot about digital marketing and the process of on-line ticket sales for a large event
- The spring direct mail focused on showing support for our frontline workers and has been very successful. Local companies also raised \$23, 000 for a new Transport Ventilator
- Mississippi Valley Textile Museum and Ryan Gordon Photography are partnering to create a fundraising event with all proceeds coming to the Foundation
- Ms. Beckinsale is organizing a Virtual Gala for August 29, 2020. The Gala is an event that will work with Partners in the community to raise funds to cover the loss of revenue due to the need to cancel or postpone 3 out of 4 of the Foundation's Signature events

6. Committee Reports

6.1 Governance

6.1a Election of Committee Chairs

IT WAS MOVED BY MR. BEATON AND SECONDED BY MRS. MacGIRR THAT THE BOARD APPOINTS THE FOLLOWING DIRECTORS AS CHAIRS OF THEIR RESPECTIVE COMMITTEES:

Finance – Mr. Jesse McBain

Governance and Nominating – Mr. David Dern
Fundraising, Stewardship and Communication– Mrs. Julie Munro

MOTION CARRIED

6.1b Signing of Confidentiality & Conflict of Interest Agreements

- Confidentiality and Conflict of Interest Agreements were emailed to Board members prior to the meeting
- The completed forms are to be returned by June 30, 2020

6.2 Fundraising, Stewardship and Communications

- The Foundation has had a very successful year with all four signature events and many third party fundraisers benefiting the Foundation
- The next year will be challenging with restrictions due to COVID 19 but the Board is creative and resilient and will succeed.
- The Strategic Plan and the Fundraising Plan have the right elements to help make the Foundation successful
- The Foundation needs to keep talking to donors, Partners and the community to share and help the community understand our message and educate people on the ways that they can support the Hospital and Foundation
- CPDMHF and AGHF will thank Keith Bean for his support of the Hospitals with the WIN 2020 Car Lottery

7. In Camera

- There was no in camera session

8. **Next meeting:** TBD or at the call of the Chair

9. Adjournment

IT WAS MOVED BY MRS. PRESTON THAT THE MEETING BE AJOURNED AT 10:15 a.m.



Rob Scott, Chair

September 3, 2020

Date



**ALMONTE GENERAL HOSPITAL
FOUNDATION BOARD**

First Meeting of the new Board

June 18, 2020

Action Items

Member	Due Date	Action Item
All Members	June 30, 2020	Complete and return the Confidentiality and Conflict of Interest Agreements
Mr. Roberts and Mrs. MacGirr	ASAP	Orientation with Mrs. MacGirr
Recording Secretary	On-going	Draft agenda based on work plans and meeting minutes given to committee chairs for approval one week prior to meeting
Committee Chairs	On-going	Finalized committee reports to be given to Recording Secretary four working days before board meetings to allow for preparation and posting with the meeting package.
Recording Secretary	On-going	Meeting packages to be posted on SharePoint 3 business day prior to each meeting.